

**Bowman Regional Public Library Board of Directors**  
**AGENDA for February 19, 2023**  
**4 PM**

Bowman Regional Public Library Makerspace Workroom  
18 Divide St. East  
Bowman, ND 58623

1. Approve Order of the Agenda ACTION
2. Minutes of the December 19th Meeting ACTION
3. Director's Report
  - a. Library Calendar
  - b. Greenspace/Library backyard
  - c. Memorial bookshelves
4. Old Business
  - a. Advertising - Sign ACTION
5. New Business
  - a. Election of Officers ACTION
  - b. Salary Adjustments ACTION
6. Statistical Reports
  - a. January Usage
  - b. Financial Report
7. Next Regular meeting Monday, March 18th 4 PM in Library
8. Adjourn

**Bowman Regional Public Library Board of Directors  
MINUTES for December 18, 2023  
4 PM**

Bowman Regional Public Library Makerspace  
18 Divide St. East  
Bowman, ND 58623

Attendance: Lynn Brown, Kristy Miller, Jean Nudell, Edna Paulson, Benji Schaaf, ;  
Director, Sarah Snavelly. Guest, Leah Benz

Meeting called to order at 4:00 PM.

Paulson moved to approve the order of the agenda. Schaaf seconded. MC

Schaaf moved to approve the minutes as presented. Brown seconded. MC.

Discussed bill paying procedure with Leah Benz from Benz/Noreen Accounting.

Snavelly presented the Director's Report including updates of current projects  
and the calendar for upcoming events including the progress of the  
Greenspace/Library Backyard, and grants.

Unfinished Business

1. Paulson moved to approve the estimate from Sure Sign to print and install a billboard on US Highway 85. Schaaf seconded. MC

New Business

1. Paulson moved to approve the proposed 2024 Meeting Schedule. Schaaf seconded. MC

Statistical Reports

1. Snavelly presented the usage reports from November 2023.

Next meeting, Monday, January 15th at 4:00PM in the Bowman Regional Public Library Makerspace workroom.

Paulson moved to adjourn the meeting, Schaaf seconded. MC. Meeting ended at 5:25 PM.

The Monday, January 15th meeting was canceled due to weather.

## **Bowman Regional Public Library Director's Report - January/February 2024**

The final December of Drinks to Remember was held on Tuesday, December 19th. We served Russian Tea and cookies.

Sip & Stitch was held on Wednesday, December 20 and Wednesday, January 17th. Turnout is sparse so we will be retooling this program. The next event is Wednesday, February 21st from 2-5 PM.

Brooks organized Preschool Storytime for Wednesdays and Thursdays at 10:30 AM. The same stories are read each day. Caregivers can choose which day to sign up.

The monthly Book Club for adults has been reworked as Bring Your Own Book Book Club - a "no homework" book club. Attendees can choose whatever book they like to talk about. Our first meeting was Monday, February 5th at Noon. Next meeting will be Wednesday, March 6th at Noon.

The Library held their 2nd Annual Wassail party on Thursday, December 21st. Brooks made a Apple, Cranberry, Cinnamon, Orange and Clove drink that was delicious. Thank you to Heidi Fischer made treats.

The Author visit with Erika Dyk was originally scheduled for Wednesday, December 27th. It was postponed and rescheduled for Wednesday, January 31st. Erika said she sold 26 copies of her book that day. Thank you to the Bowman County Pioneer for covering this event and to Erika for sharing her story with the Library users.

Brooks created a Snowflake Scavenger Hunt in the library. Children visiting the library have to seek and find the glittering snowflakes found around the library to solve a riddle.

The Girl Scouts have been using the Library Makerspace Workroom for meetings.

The staff has cataloged the Graphic Novels into their own collection. They are now working on the Early Chapter books. This will make searching for age appropriate children's materials easier.

The staff weeded the Young Adult, Adult Fiction and Junior DVD collections.

Our second Jigsaw Puzzle competition was held on Sunday, January 28th. Ten teams of up to four contestants competed to finish a 750 piece jigsaw puzzle. The winning team finished in one hour, 49 minutes. The next competition will be held on Sunday, February 25th at 2 PM.

Snavely was interviewed on KPOK radio on Monday, February 12th about the BRPL.

Staff organized a Popcorn Bar on Tuesday, February 13th. Popcorn was purchased from the Bowman Theater and the Library provided a bunch of toppings. This was a successful event!

On Wednesday, February 14th, staff organized a "I Love You A Latte" Valentine's Day Latte Bar.

All events are published on the Library's website calendar.  
[www.bowmanlibrary.com/events](http://www.bowmanlibrary.com/events)

Snavely sent out the monthly email newsletter. There are currently 28 subscribers.

The Library's Facebook page has 1,082 followers and Instagram has 273 followers.

Upcoming:

February

Story time - Wednesdays and Thursdays 10:30 AM

Sip & Stitch - Wednesday, February 21st 2-5 PM

Jigsaw Puzzle Competition Sunday, February 25th 2 PM

March

All About Pottery - Robin Reynolds - presentation - Sunday, March 3 - 2PM

BYOB Book club - Wednesday, March 6th at Noon

Family Reading Forts - Sunday, March 10th 1:30 - 4:30 PM

Pi Pie Day Thursday, March 14th

Cocoa and Coloring - Tuesday, March 19th

Jigsaw Puzzle Competition - Sunday, March 24th 2 PM

April

National Library Week April 8-14th

ND Poet Laureate visit - Denise Lajimodiere - Monday, April 15th 10:30 AM

May

Summer Reading Kickoff - May 6th

Green Thumb Plant Auction (and Sale?) - Tuesday, May 7th